



Dear Councillor,

You are summonsed to attend the next Annual Meeting of the Parish Council & Annual Parish Meeting to conduct the business shown in this agenda. If you are not able to attend, please inform me of the reason as soon as possible.

ANNUAL PARISH MEETING FOLLOWED BY THE ANNUAL MEETING OF THE PARISH COUNCIL AGENDA

**Tuesday 13th May 2025 at 7.30pm
The Pavilion, Bell Meadow**

Parish Councillors: David Divers, Lee Ageros, Glenn Pugh, Sonya Smyth, Eric Dore, David Tweedale,
Mark Lawrance, Ann Andrews & Mo Fentiman
Thanet District Council Councillors: Abi Smith, Marlen Barlow, Peter Evans
Kent County Council Councillors: Luke Evans, Amelia Randall
Clerk to the Council: Sara Archer
Kent Police: PC Andy Howe

ANNUAL PARISH MEETING

- 1 ELECTION OF CHAIR & VICE CHAIR FOR 2025/26**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF INTEREST**
To receive disclosures of any personal or prejudicial interests from councillors relating to matters on the agenda.
- 4 PREVIOUS MINUTES**
To approve minutes from the meeting held on 14th May 2024 & 8th April 2025.
- 5 VILLAGE HALL COMMITTEE REPORT**
- 6 BELL MEADOW PAVILION REPORT**
- 7 ST NICHOLAS-AT-WADE PRIMARY SCHOOL REPORT**
- 8 ST NICHOLAS CHURCH REPORT**
- 9 PUBLIC QUESTION TIME**
An opportunity for members of the public to discuss local Parish matters with councillors or those who have spoken during the meeting.

ANNUAL PARISH COUNCIL MEETING

- 1/25-26 CHAIRMAN'S REPORT**
To receive the Chairman's report.
- 2/25-26 CLERK'S REPORT / CORRESPONDENCE**
To receive the Clerk's report and details of correspondence received.
- 3/25-26 COUNCILLOR'S REPORTS**
To receive a report from each Parish Councillor.
- 4/25-26 THANET DISTRICT COUNCIL COUNCILLORS' REPORTS**
To receive the councillors' reports.
- 5/25-26 KENT COUNTY COUNCIL COUNCILLORS' REPORTS**
To receive the councillors' reports.
- 6/25-26 KENT POLICE REPORT**
To receive a report from the representative of Kent Police.
- 7/25-26 PLANNING APPLICATIONS** (New applications can be viewed before the meeting by going to www.ukplanning.com/thanet and typing in the relevant application number).
(a) **FH/TH/25/0041& L/TH/25/0042 Warehorn Cottage, Potten Street Road, St Nicholas at Wade**
Erection of two storey and single storey extensions following demolition of existing extensions, together with alterations to dormers, windows and materials
(b) Results will be given of any previous applications where decisions have been made by TDC.
- 8/25-26 FINANCE**
(a) To approve the April bank reconciliations.
(b) To approve payment of invoices in the May payment schedule.
(c) To approve Sections 1 & 2 from the 2024/25 Annual Return and note the internal audit report.
(d) To consider and approve the recommendations for improvements at Bell Meadow Play facilities.
(e) To approve the purchase of handyman mower battery.
- 9/25-26 ADMINISTRATIVE ARRANGEMENTS**
To approve bank signatory and bank checking arrangements, and confirm individual responsibilities and representation for external committees.
- 10/25-26 POLICIES & PROCEDURES**
To review and approve the following policies and procedures:
Code of Conduct, Financial Regulations, Risk Management Statement, Standing Orders, Internal Controls Statement

Signed Sara Archer (Clerk to the Council)