



# St Nicholas-at-Wade with Sarre Parish Council



## Minutes of the Parish Council Meeting held on Monday 19<sup>th</sup> January 2026 at 5:00pm in The Bell Meadow Pavilion, St Nicholas at Wade

**Present: Councillors - D. Divers, D. Tweedale, A. Andrews, M. Lawrance, E. Dore**  
**Also, Present: Sara Archer – Parish Clerk plus 0 members of public.**

### 110/25-26 APOLOGIES FOR ABSENCE

Apologies were noted from Cllr Mo Fentiman.

### 111/25-26 DECLARATIONS OF INTEREST

No interests declared.

### 112/25-26 PREVIOUS MINUTES

**RESOLVED: To approve minutes of the last Parish Council meeting held on 9<sup>th</sup> December 2025.**

**These were proposed by Cllr Dore, seconded by Cllr Divers, all were in agreement and therefore signed by the Chairman as a correct record.**

### 113/25-26 FINANCE

a) The Clerk presented the monthly bank reconciliation between the cash book and bank accounts.

**RESOLVED: To approve the monthly bank reconciliation for December. (Proposed: Cllr Lawrance, seconded Cllr Andrews).**

b) The Clerk presented the monthly payment schedule which included the following payments:

Lloyds DD - CC	£185.04
EDF - BMP Electric	£80.24
N. Buchanan - Reimbursement BMP Sundries	£102.68
SNS - Domain hosting	£60.51
Employee salaries, paye & expenses	£2426.11
Greenway Electrics - Defib installation	£200.00
NP Electrical - BM lighting	£805.00
Business Stream - BMP Water	£67.63
Ewart Clough - Christmas Trees	£463.20
RBL - Poppy Wreaths	£57.00
Hugofox - Websire hosting fee	£11.99
EDF - BMP Gas	£113.95
Unity Trust - Service Charge	£6.00

### Receipts:

BMP Hire - Frames	£80.00
Monkton PC - Xmas tree reimbursement	£115.00
BMP Hire - Coffee Morning	£26.00
BMP Hire - SNAW FC	£222.00
BMP Hire - SNAW FC	£255.00
BMP Hire - Bingo & Coffee Morning	£32.50
TDC - Section 106 monies	£50,807.56
E. Dore - BMP Christmas Hire	£78.00
WS Cole - Cemetery fee	£635.00
Unity Trust - Interest	£60.00

**RESOLVED: To approve payment of invoices included in the monthly payment schedule for January.**  
**(Proposed: Cllr Andrews, Seconded: Cllr Divers)**

c) The Clerk presented the proposed budget for 2026/27 which had been previously circulated to members for consideration. This was noted and approved, and a precept request of £31,721 would be submitted to TDC accordingly.

**RESOLVED: To approve the budget for 2026/27 and request a precept of £31,721 from TDC. (Proposed: Cllr Andrews, Seconded: Cllr Lawrance)**

d) The increase in hire rates for the Pavilion for both residents and non-residents was discussed. It was agreed to increase the hourly charges to £8.00 for residents and £12.00 for non-residents. A surcharge for the use of bouncy castles and similar equipment to offset the additional utility costs was also discussed and agreed. It was also discussed and agreed that hirers should not be accessing the premises more than 30 mins before the booked event time.

**RESOLVED: To approve the increase in hire charges for residents (£8.00) and non-residents (£12.00), plus a surcharge to be included for hirers wishing to use bouncy castles and similar equipment.**

**(Proposed: Cllr Dore, Seconded: Cllr Tweedale)**

e) The Clerk advised she had been approached by a former employee (handyman) with a proposal to maintain and service the grass cutting machinery and handyman team equipment. The proposal was considered and following lengthy discussion, it was agreed to decline the proposal.

**RESOLVED: To decline the proposal to outsource the maintenance of the handyperson equipment, and continue with current arrangements. (Proposed: Cllr Dore, Seconded: Cllr Lawrance)**

The meeting was concluded by the Chairman at 17:30hrs.