



St Nicholas-at-Wade with Sarre Parish Council



Approved Minutes of the Virtual Parish Council Meeting held via Zoom,
on Tuesday 13th October 2020 at 7.30pm.

Present: Councillors G. Bryant (Chairman), L. Ageros, G. North, L. Fallon, D. Divers, P. Radclyffe
Also, Present: Sara Archer – Clerk, District Cllr R. Pugh plus 3 members of the public.

63/20-21 EXCLUSION OF PUBLIC

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public will be excluded by reason of the confidential nature of the business to be transacted during the period 7:20pm – 7:30pm.

64/20-21 CO-OPTION OF COUNCILLOR

Item deferred to the next meeting.

65/20-21 APOLOGIES FOR ABSENCE

Apologies had been received from Cllr Ticia Cheniston, District Cllrs Hart & Roper and County Councillor Hurst.

66/20-21 DECLARATIONS OF INTEREST

None declared.

67/20-21 PREVIOUS MINUTES

RESOLVED: To approve the minutes of the Parish Council meeting held on 8th September 2020. These were proposed by Cllr Fallon, seconded by Cllr North, all present agreed and therefore the minutes would be signed by the Chairman as a correct record when able.

68/20-21 CHAIRMAN'S REPORT

Cllr Bryant read his report as follows:

This month is the fourth anniversary of taking on the office of your Chairman. I am very proud of what we have achieved over this period and would like to thank all The Councillors for their work. It would be nice to say that I have nothing to report – just one month but that does not happen with a pro-active body such as ours. There are several new initiatives that your Parish Council is considering, and these will be discussed under items 73, and 76 to 78.

As the second wave of Covid has started we have followed government guidance and kept all our activities within these rules. At the beginning of the year I contacted the PPL/PRS about the music licence for The Pavilion only to be told that a music licence has never been held. We are now registered, and the licence will come into force when we reopen. The Performing Rights Licence is an important source of income for musicians and organisations must ensure that they adhere to the law.

A Piece of equipment in the play area has been put out of action again whilst we await a replacement handle. I fully appreciate the frustration this leads to from our village children, but safety must be a top priority for us. It is disappointing that some users have found it necessary to make their own adaptations to the equipment that have been the cause of this latest closure.

Due to the amount of business to be transacted this evening, I have kept the village planters off the agenda. I have had a response from The Gardening Club but will put the proposal to you in November.

My thanks as ever to all that work for The Parish Council and a warm welcome to Norman Sangster who has joined our team this month and already made a start in Sarre in accordance with the promise that I made in August that this would be a priority.

69/20-21 CLERK'S REPORT/CORRESPONDENCE

The Clerk advised the representative for the Church Commission had been in touch enquiring whether the Parish Council would like to accept the gift of the flagpole at Sarre. A site visit had been requested to explore the possibility of obtaining an additional

strip of land next to the flagpole, however, a response had not yet been received. The Clerk would provide an update at the next meeting.

The Clerk confirmed the fireworks event had been cancelled for this year, however, the same weekend date for 2021 was not available, therefore the event had been provisionally booked for 30th October 2021. It was agreed to proceed with this date, the Clerk would make the necessary arrangements.

70/20-21 COUNCILLORS REPORT

Cllr Radclyffe reported he had litter picked and cleaned the footpath towards St Nicholas. He requested two Christmas trees were ordered this year as the position with the Church was unclear. Cllr Ageros advised all of the drains at Sarre had been cleaned by KCC.

71/20-21 THANET DISTRICT COUNCIL COUNCILLORS' REPORT

Cllr Pugh advised that the deadline for the Ramsgate Port feasibility study had been extended to Friday 18th December – residents were encouraged to submit comments. TDC had regained control of the East Kent Housing stock and issues would now be dealt with direct by TDC Officers.

The footpaths along Ramsgate Road had been reported as they were in need of maintenance and a number of flytipping incursions had also been dealt with.

TDC are exploring the introduction of a Tree and Wildlife Strategy for the Isle.

Cllr Pugh also gave an explanation of the Planning White Paper reforms and would continue to follow the progress of the paper. It was also confirmed that a judicial review had been permitted for Manston Airport.

72/20-21 KENT COUNTY COUNCILLOR'S REPORT

Cllr Liz Hurst was not present and no report was available.

73/20-21 BELL MEADOW ZIPWIRE

Cllr Fallon advised that following a site visit, quotes had been received from Playdale for the installation of the zipwire at two potential sites in Bell Meadow. A significant amount of comments had been received by the Clerk both in support and objecting to the addition of the zipwire equipment, a summary of which had been circulated to the Parish Council for consideration and reported to the meeting by the Clerk. Discussion took place regarding the comments and concerns received. The supplier had confirmed that planning permission was not required.

The meeting was suspended to allow members of the public to raise any queries with regard to the discussions that have taken place.

Councillors were given the opportunity to discuss the two locations proposed and raise any concerns.

It was proposed to install the zipwire supplied by Playdale in the play area of Bell Meadow. A vote was taken – 4 supported the proposal and 2 against. Proposed: Cllr Radclyffe, Seconded: Cllr North.

74/20-21 PLANNING APPLICATIONS

a) Council considered the following applications:

F/TH/20/1186- Land West Of Hazeldene, Ramsgate Road, Birchington,

Variation of condition 2 of planning consent F/TH/19/0289 Erection of 5No.two storey 4 bed detached dwellings including access and parking to allow enlarged footprint of 1.2m to plots 3,4 and 5, alterations to fenestration and materials

Concern regarding the drainage and water pressure was raised and it was felt the original design for the windows should remain.

b) F/TH/20/0866 – Permission granted

75/20-21 STREET LIGHTING

Cllr Divers advised that a damaged street light in The Length had still not been replaced, along with one at Court Road, both of which had not been functioning for some time now. Cllr Bryant would follow this up with KCC.

76/20-21 LITTER MANAGEMENT

Cllr North confirmed signage had now been erected along the slip road at Potten Street Road. Thanks were extended to Paul Valek for his involvement with this issue and to the handyman for installing the signs promptly. Cllr North was thanked by the Chairman for all his work in trying to resolve the litter problem.

77/20-21 POLICIES AND PROCEDURES

The safeguarding policy had been circulated to the Councillors prior to the meeting, no comments were made and therefore it was approved until the next review in 2022.

The Bell Meadow Pavilion Committee (BMPC) Terms of Reference were circulated to the Councillors prior to the meeting. Cllr Bryant suggested a few amendments which were agreed by the Parish Council. The document was therefore approved subject to the following amendments – One Councillor representative instead of three, the Chair of the Committee to be appointed from any member of the Committee, delegate actions to consultation with the full Parish Council, agenda item following BMPC meeting.

RESOLVED: To approve the Safeguarding Policy and BMPC Terms of Reference (Proposed: Cllr Bryant, Seconded: Cllr Divers)

78/20-21 FINANCE

(a) The Clerk presented the monthly bank reconciliation between the cash book and bank accounts. This had been sent to Cllr Radclyffe for inspection prior to the meeting.

RESOLVED: To approve the monthly bank reconciliation for September. (Proposed: Cllr Radclyffe, seconded Cllr Fallon).

(b) The Clerk presented the monthly payment schedule which included the following invoices:

M. Savage (Handyman's salary & expenses)	164.73
S. Archer (Clerk's salary & expenses)	792.03
J. Read (Asst. Handyman's salary & expenses)	217.47
George Bryant (Cleaner's salary)	125.52
Lloyds Bank (Credit Card)	275.28
Business Stream (Water at BMP)	55.23
G. Bryant (Allowances)	89.90
EDF (Gas at BMP)	69.18
EDF (Electric at BMP)	26.27
Westgate Tree Surgery (Trees at Cemetery)	1050.00
M. Feekings (Website Admin)	94.08
HMRC (Employee PAYE)	341.20
AJ Gallagher (Insurance)	1740.97
Business Stream (Cemetery water)	102.80
Sign Shed (Sign for Play Area)	23.40
Credit Handling Charge	1.20
Service Charge	24.75

Receipts:

Cemetery fees	417.00
Cemetery fees	781.25
Hire fees	90.00
Allotment fees	27.00
Hire fees	130.00
Cemetery fees	100.00

RESOLVED: To approve payment of invoices included in the monthly payment schedule for October (Proposed: Cllr Radclyffe, Seconded: Cllr Fallon)

(c) The valuation report for the Village Hall and Pavilion had been circulated. Both buildings have a zero market value, and a rebuild value. For insurance purposes, these values would be reported. The lease agreement with TDC for Bell Meadow appeared to be expired. The Clerk would follow this up urgently.

(d) It was agreed to purchase 30 headstone vases to replace any damaged ones at the cemetery at a cost of £7 each.

RESOLVED: To purchase 30 replacement headstone vases. (Proposed: Cllr Ageros, Seconded: Cllr Bryant)

(e) Cllr Ageros advised of the proposal to purchase a memorial bench of a similar design to those in St Nicholas, to be placed at Sarre Flagpole.

RESOLVED: To purchase a memorial bench for Sarre Flagpole within a budget of £1450+VAT. (Proposed: Cllr Ageros, Seconded: Cllr Fallon)

ADDENDUM – 14.10.20 : After the meeting, Cllr Ageros has been asked by The Chairman to withhold the purchase of a memorial bench until further discussion has taken place with regards to design and receiving appropriate quotes.

(f) The handyman had made enquiries to replace the allotment plot fencing which had been circulated previously to the Parish Council. A budget of £550 was considered and agreed.

RESOLVED: To instruct the handyman to progress with the replacement fencing for the allotment plots with a budget of £550. (Proposed: Cllr Radclyffe, Seconded: Cllr North)

(g) Cllr Bryant proposed a heritage football shirt was framed and displayed in the Pavilion. It was suggested other historic memorabilia could also be displayed if made available.

RESOLVED: To approve the purchase of a frame for the heritage football shirt at a cost of £250. (Proposed: Cllr Fallon, Seconded: Cllr Divers)

79/20-21 PUBLIC QUESTION TIME

- The membership of the BMPC was clarified and confirmed a public meeting would be advertised and held in order to elect and co-opt Committee Officers.
- The re-opening of the Pavilion was queried. It was advised that Government guidance would be followed accordingly.
- It was confirmed the signage for the Pavilion building was in hand.

The meeting was concluded by The Chairman at 9:19pm.