



St Nicholas-at-Wade with Sarre Parish Council



**Draft Minutes of the Parish Council Meeting held on Tuesday 14th September 2021 at 7.30pm
in The Bell Meadow Pavilion, St Nicholas at Wade
(Subject to approval at the next meeting in October)**

Present: Councillors D. Divers (Chairman), G. Goy, L. Fallon, P. Radclyffe, L. Ageros

Also, Present: KCC Cllr Derek Crow-Brown, District Cllr Reece Pugh, Sara Archer – Clerk, plus 3 members of the public.

51/21-22 EXCLUSION OF PUBLIC

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public were excluded by reason of the confidential nature of the business to be transacted during the period 7:15pm – 7:30pm.

52/21-22 APOLOGIES FOR ABSENCE

PCSO Eileen Shrubsole and District Councillor David Hart offered their apologies.

53/21-22 DECLARATIONS OF INTEREST

None declared.

54/21-22 PREVIOUS MINUTES

RESOLVED: To approve the minutes of the Parish Council meeting held on 10th August 2021. These were proposed by Cllr Radclyffe, seconded by Cllr Goy, all present agreed and therefore the minutes were signed by the Chairman as a correct record.

55/21-22 CHAIRMAN'S REPORT

Cllr Divers confirmed that the Parish Emergency Plan was in the process of being updated. It was suggested that the document was used more as a principle statement rather than an actual emergency plan, as the main emergency services and TDC would be in a better position to have any major incidents dealt with in accordance with their own Emergency Plan.

KCC Highways had been approached with regard to the dropped kerb at Manor Road. Bollards are being replaced, and disabled access is to be installed at either end of the pavement. Cllr Fallon would liaise with the Site Manager to follow up progress with the works.

The new lighting along the footpath in Bell Meadow had been installed. Thanks were extended to the handymen for their work in assisting with this.

Further complaints had been received from residents regarding the inconsiderate parking by contractors at The Length. The Clerk had followed this up with the Site Manager and TDC Enforcement Officers to address the problem.

The Sun In had now re-opened, very best wishes were offered to the landlords.

A trustee of Manor Hall had advised that the chimney stack was to be removed due to safety concerns.

Two volunteers had offered to carry out training for the use of the defibrillator. A date would be advised in due course. The Clerk would contact the handyman to check and maintain the units.

Thanks were given to everybody who had recently litter picked in the village. Plans to re-introduce regular litter squad sessions would be made in the coming months.

56/21-22 CLERK'S REPORT/CORRESPONDENCE

The Clerk reported that she had received the resignation of the cleaner for Bell Meadow Pavilion. The post had been advertised along with the Website Administrator and Parish Councillor vacancies. The Premises Licence for the Pavilion had been surrendered by the named licensee. The Clerk was in the process of reapplying for the licence.

The remarking of the roundabout at Sarre had been reported to KCC Highways, however, they had advised that it had not deteriorated sufficiently to carry out the works and the situation would be monitored.

An email enquiring about the potential for metal detecting on Bell Meadow had been received. As the landowners were TDC it was felt this should be passed to them for comment.

Concern was raised regarding the lack of disabled access along the footpath from Frost Farm to Stuart Lane. Accessing the footpath was extremely dangerous due to the wheelchair user having to go into the first lane of the A299 in order to mount the pavement. This would be reported to KCC as a matter of priority. Cllr Crow-Brown offered to assist with this issue.

57/21-22 COUNCILLORS REPORT

Cllr Radclyffe confirmed he had litter picked in Sarre and requested the roadsweeper attended. KCC had attended to the drains following some recent flooding and further prevention measures were being explored by Highways, however, the drains at Ostlers Lane, Old Road and Ramsgate Road needed attention. Highways had recently cut back the overgrowth along TE10. Cllr Radclyffe advised he had ordered some rubber matting to protect the Christmas tree wires, and a new starter cable and three lengths of lights were required for the tree in St Nicholas. The Clerk would order three 14ft trees for this year. Cllr Divers confirmed that once the new handyman van had been delivered, they would make Sarre a priority.

Cllr Ageros echoed the comments regarding the footpath and need for the remainder drains to be cleared. Thanks were also expressed to Sonya Smyth and Susan Searle for replanting the planters at Sarre.

58/21-22 THANET DISTRICT COUNCIL COUNCILLORS' REPORT

Cllr Reece Pugh advised he was continuing to chase the Officers at TDC regarding the transfer of Bell Meadow to the ownership of the Parish Council.

Discussion took place regarding the consultation on the new Sturry By-Pass. Canterbury City Council were reviewing their Local Plan due to the requirement for extra housing in order for the By-Pass to be considered viable. Cllr Pugh advised that TDC were in a position to offer some of their allocation if permitted.

The District had recently housed a number of Afghan families following the on-going crisis in their Country. Funding and support from Government was being explored to assist with their relocation.

Cllr Pugh had followed up complaints regarding the development in The Length. It was noted the generator had now been switched off, however, the dust and parking issues remained an issue. Nicki Burford the Enforcement Officer had attended the Site on a number of occasions and was monitoring the situation closely. Concern was raised that no visitor parking had been allocated on the development when it had been completed, potentially leading to further parking issues. It was suggested a one way system may be implemented.

59/21-22 KENT COUNTY COUNCILLOR'S REPORT

Cllr Crow-Brown advised that KCC had opened a consultation regarding the Waste Sites booking system. It was generally considered to be an improvement to the Site management, however, some Parishes had noted an increase in bonfires and flytipping since the introduction of the booking system. It was confirmed that bookings were able to be made via telephone and website.

Trials using drones to monitor the deterioration of roads were currently underway. Road repairs, tree and street lighting issues could all be explored using this technology. £600,000 had been spent by KCC on a pothole blitz in the county.

Cllr Crow-Brown advised the members grant had been reduced to £10,000.

60/21-22 BUS SHELTER

Cllr Fallon advised that the grant application to KCC had been submitted and confirmation that the monies had been awarded were awaited. Once this was in hand, the shelter could be ordered and progressed accordingly.

61/21-22 BELL MEADOW PAVILION COMMITTEE

The following issues have been addressed:

- Fire doors repaired
- Locks changed
- New sink installed
- Food & Hygiene Certificate obtained
- Refurbishment on the bar to be commenced

Whist drive booked regular sessions on a Thursday evening. Coffee Mornings going well and a few ad-hoc bookings have been successful.

A regular table top sale will be held on every second Saturday of the month.

62/21-22 PLANNING APPLICATIONS

a) FH/TH/21/1271 – 2 The Old Coach House, Sarre Court, Sarre

Erection of a single side storey extension following demolition of wall

No issues of concern were raised.

b) L/TH/21/0868 & F/TH/21/0867 – Permission granted

Cllr Pugh advised that Southern Water briefed TDC regarding the issues surrounding the sewage discharge into the sea. Usually this process is undertaken when the tide goes out, however, due to an electrical failure which affected their timers, the sewage was discharged when the tide came into shore, hence causing the problems. TDC questioned why Southern Water did not object to planning developments when they already run at full capacity.

63/21-22 FINANCE

a) The Clerk presented the monthly bank reconciliation between the cash book and bank accounts.

RESOLVED: To approve the monthly bank reconciliation for August. (Proposed: Cllr Fallon, seconded Cllr Goy).

b) The Clerk presented the monthly payment schedule which included the following invoices:

HMRC – Employee PAYE	1378.62
George Bryant – Cleaner Salary	107.60
M. Savage – Handyman Salary	232.61
N. Sangster – Handyman Salary	310.85
J. Read – Handyman Salary	161.86
S. Archer – Clerk Salary	817.37
M. Feekings – Website Admin Salary	17.80
Business Stream - Cemetery	49.19
Unity Bank Service Charge	23.90
Lloyds CC – Direct debit	454.64
S. Archer – Repayment	165.80
Playsafety - Inspection	120.00

Receipts:

BMP Hire – Coffee Morning	26.00
BMP Hire - Minster FC	36.00
BMP Hire - Hobbs	44.00
BMP Hire - Tyler	11.60
BMP Hire – Steel	33.00
Service Charge refund	23.90
BMP Hire – Coffee Morning	26.00
BMP Hire – Steel	33.00
Cemetery fees	475.00
BMP Hire - Tyler	18.60

RESOLVED: To approve payment of invoices included in the monthly payment schedule for September (Proposed: Cllr Radclyffe, Seconded: Cllr Divers)

c) The Clerk presented the annual insurance renewal, the premium had increased by approx. £50. All were in agreement to continue with the recommended insurers via Came & Company.

RESOLVED: To approve the annual insurance renewal with Pen Underwriting Ltd at a cost of £1791.70 (Proposed: Cllr Radclyffe, Seconded: Cllr Goy)

d) The Clerk presented the annual audit report from PKF Littlejohn. No comments had been made. The notice for public inspection had been posted on the website and noticeboard accordingly.

RESOLVED: To approve the audit report from PKF Littlejohn (Proposed: Cllr Fallon, Seconded: Cllr Goy)

e) To be presented at the next meeting.

64/21-22 PUBLIC QUESTION TIME

- A member of public suggested the Parish Council could now promote themselves as being a more open and transparent committee. Disappointment at the previous Chairman's inappropriate behaviour in public, was expressed, which had been noted by the Parish Council.

- The Chairman confirmed that moving forward, the committee would be approachable, open and willing to work with the public and other organisations to make improvements in the villages that everyone could appreciate. Resident's are encouraged to attend meetings and any suggestions/comments to enhance the community were welcomed.

There are currently four vacancies for co-option onto the Parish Council.

The meeting was concluded by the Chairman at 8:50pm.

