

**Draft Minutes of the Virtual Bell Meadow Committee Meeting held
via Zoom on Monday 11th January 2021 at 7.00pm.
(subject to approval at the next meeting)**

Present: Sue Irving (Chairperson), Sonya Smyth, Lisa Bryant, Matt Feekings, Cllr L. Ageros
Also, Present: Sara Archer – PC Clerk.

1. Apologies

None received.

It was noted that Tina Raven was unable to continue on the Committee due to personal commitments and therefore had resigned as Secretary.

2. Minutes

The minutes of the last meeting had been circulated to the members present. Cllr Bryant had suggested an amendment regarding item 2, History & Background, which referred to the 'WCSA' being extremely successful, when in fact, the Chairman had meant the 'boot fairs and Wantsum Sports Community Association (WCSA)' had been successful.

After deliberation of this suggestion, a vote was taken, three members were in favour of the amendment and one against, the minutes were then approved. **(Proposed: Lisa Bryant, Seconded: Matt Feekings)**

3. Update Briefing

It was brought to the attention of the members that as per the Committee Terms of Reference, Matt Feekings was unable to continue as Bookings Officer on the Committee if he was a paid employee of the Parish Council. Matt would consider his position and confirm his decision in due course.

In view of the resignation of Tina Raven, a vacancy for secretary would now be advertised. It was suggested representatives from the sports clubs using the facilities were invited onto the Committee. Further advertisement in the Villages would be explored.

The maintenance of the outside of the building was discussed, the weeds at the rear of the building need to be removed and the noticeboard was in need of re-staining. The PC would be approached to request the handymen to work on these. The PC would also be approached regarding the signage for the Pavilion.

It was noted that a health and safety obligation was to install a hand basin in the kitchen in order to meet environmental health grading requirements. The PC would be approached with regard to funding prior to the Committee obtaining quotes.

Replacement of the doors and kitchen window were also considered. The ideas would be explored further and the PC approached.

Public Performing License and Performing Rights Society had been contacted regarding the provision of the licenses for the building in order to have live and recorded music. The paperwork would be completed once the Pavilion was re-opened for hire. Approximate costs would be £150 per annum. The Clerk would be responsible for the application when required.

It was confirmed the income and expenditure for the Pavilion was recorded and dealt with by the Clerk.

Matt advised that currently, 8 football teams regularly used the facilities (6 adult and 2 youth teams), which had offered help with white lining and rolling the pitches. Football had been suspended due to the lockdown.

The use of the tennis courts and possible refurbishment was discussed. A consultation would be held when this is to be considered further and public suggestions would be taken into account.

The next meeting would be held on 4th February 2021, 7pm.

The meeting was concluded by The Chairman at 8:00pm.